



**Walloon Lake Association and Conservancy**  
**Seasonal Stewardship Internship (Part-Time)**  
Job Posting and Description February 2021

**The mission of the Walloon Lake Association and Conservancy (WLAC) is to conserve, care for and enhance the connection of people to Walloon Lake and its watershed, now and forever. The WLAC is an oddity in the conservation community in that it is a hybrid of a lake association and land trust. We view our uniqueness as a strength. We are a non-profit (501C3), membership-based organization. We have a board of 14 Trustees, teammates that include 5 full-timers and 1 part-timer with the addition of 1-2 interns every summer. Through 12 Committees we are able to tackle lake and land issues; from boater safety, government relations, aquatic invasive species control to land conservation, preserve stewardship and public education. Additionally, the WLAC is pursuing Land Trust Alliance Accreditation in 2021. The right person will see this extraordinary combination as a unique opportunity to protect the lake and land in one of the most beloved scenic areas in the country.**

The Walloon Lake Association and Conservancy uses education, stewardship and acquisition to protect and conserve lands and waters in the Walloon Lake watershed. The Conservancy holds 49 preserves and 20 conservation easements which must be monitored and maintained each summer season. The Conservancy requires the assistance of seasonal staff to achieve these goals.

The Seasonal Stewardship Intern/s will work collaboratively with the Conservancy staff, reporting directly to the Director of Conservation Programs. Responsibilities will include small-scale habitat restoration and enhancement projects on preserves, monitoring of all conservation easement properties, and ongoing trail and preserve maintenance. The Stewardship Intern/s will also assist with coordination, technical support, field assessment and monitoring on a variety of projects, in collaboration with the Watershed Stewardship Coordinator. Other responsibilities will include volunteers to meet program goals and developing external communications including presentations, press releases, and print and web-based content.

The Stewardship Intern/s should be familiar with Michigan natural community types, as well as native plant, and animal species. You should have living arrangements near Petoskey, Michigan, be over 18 years of age, and have reliable transportation. This position will require the use of personal vehicles (with mileage reimbursement). The Conservancy anticipates providing this opportunity to students or those interested in an entry-level position in the natural resource management field. Current students looking for internship opportunities should especially apply. This position is a part time seasonal position (~25 hours per week) from mid-May through September 2021 (dates negotiable). Visit the WLAC website for a full job listing and application instructions at [www.walloon.org](http://www.walloon.org).

**Position:** Seasonal Stewardship Intern

**Duration:** 14-16 weeks; May – September 2021

**Rate of pay:** \$10-\$13per hour depending on experience / 20-30 hours per week plus mileage accrued during WLAC work and activities.

**Hours:** Flexible work schedule.

**Location:** Walloon Lake Associationand Conservancy office in Walloon Lake, MI and watershed service area

**Responsibilities:** Duties will focus primarily on assisting stewardship and land protection efforts including trail development, invasive species management, assisting volunteer workforce and general tasks associated with Conservancy preserves and land protection projects.

**Specific activities may include:**

- Assist with the implementation of management plans for Conservancy preserves
- Assist in removal of invasive species on Conservancy preserves including cutting and hauling of brush
- Coordinate and oversee volunteers for stewardship activities and work days
- Assist in trail construction and maintenance
- Annual monitoring of conservation easement protected properties
- Maintain land management records/databases for conservation easements and Conservancy owned properties
- Develop written material for newsletters, presentations, and web/social media outlets· Other tasks as assigned by Director of Conservation Programs or Executive Director

**Desirable skills and abilities:**

- An interest in, and knowledge of, natural resources and conservation
- Willingness to do strenuous physical work including ability to lift 50lbs
- Ability to operate machinery, hand tools, etc.
- Basic knowledge and ID skills for Michigan flora, fauna, and invasive species
- Familiarity with Michigan ecosystems
- Good organizational, observational, map reading, written, verbal, and interpersonal skills
- Familiarity with GPS devices and GIS software is desirable
- Strong attention to detail

**Requirements:**

- Driver's license and reliable transportation
- At least 18 years old
- Housing in the Petoskey, Boyne City area
- Ability to use personal car for work-related transportation (reimbursement provided)

**To Apply:** Send a resume and cover letter to Connor Dennis, Director of Conservation Programs ([connor@walloon.org](mailto:connor@walloon.org)) or to P.O. Box 579, Walloon Lake MI 49796. Applications should be submitted by March 15, 2021.